

**AGENDA**  
**Nevada State Emergency Response Commission (SERC)**

**Quarterly Meeting**

**Thursday December 19, 2019**

**1:30pm**

**107 Jacobsen Way  
Carson City, NV 89**

**Tele Conference Call-In Information  
775-687-0999 Passcode 47516#**

*The Commission may take action on items marked "Discussion/For Possible Action". Items may be taken out of the order presented on the agenda at the discretion of the co-chairs. Items may be combined for consideration by the Commission at the discretion of the co-chairs. Items may be pulled or removed from the agenda at any time.*

- 1. CALL TO ORDER (Non-Action Item)**
- 2. ROLL CALL, CONFIRM QUORUM, AND INTRODUCTIONS (Non-Action Item)**
- 3. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.
- 4. APPROVAL OF MAY 9, 2019 SERC MEETING MINUTES (Discussion/For Possible Action)**–The SERC will review and may approve, with or without amendments, or deny the May 9, 2019 SERC Quarterly meeting minutes.
- 5. COMMISSION MEMBERS, STANDING COMMITTEES, SUB COMMITTEE CHAIR UPDATES (Discussion/For Possible Action)** Staff will provide any updates to commission members since previous meeting. The SERC will review and may approve, with or without amendments.
  - a. Commission Co-Chairs need volunteers as chairs for sub-committees. Possible action may include the appointment of vacant committee chairs by SERC Co-chairs.
- 6. LOCAL EMERGENCY PLANNING COMMITTEE (LEPC) UPDATES (Non- Action Item)** – This item includes and addresses updated reports from LEPC activities occurring since the last SERC quarterly meeting and any future activities.
- 7. NON-STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include:
  - a. U.S. Environmental Protection Agency (EPA) - Bill Jones
  - b. Federal Emergency Management Agency (FEMA) - JohnWoytak
  - c. U.S. Department of Homeland Security - (DHS) Marcie Stone

**8. STATE AGENCY UPDATES (Non-Action Item)** – This item includes and addresses updated reports from the agencies listed below regarding activities occurring since the last SERC quarterly meeting and any future activities. Reports may include.

- a. Nevada Department of Transportation (DOT) – Bill Thompson
- b. Nevada Division of Emergency Management (DEM) – Justin Luna
- c. Nevada State Fire Marshal Division (SFM) – Lt Dzyak
- d. Nevada Division of Environmental Protection (DEP) – Kelly Thomas
- e. Nevada Division of Industrial Relations, OSHA Unit – Jess Lankford
- f. Nevada Radiation Control Program – Jon Bakkedahl

**9. SERC COMMITTEES REPORT (Discussion Only)** – This item includes and addresses updated reports from the Committees listed below regarding activities occurring since the last SERC quarterly meeting and any future activities.

- a. **LEGISLATIVE COMMITTEE-** Committee will give an update since the last SERC meeting.
- b. **POLICY COMMITTEE-** Committee will give update of Policy Committee since last SERC meeting.
- c. **BYLAWS COMMITTEE** - Committee will give an update since the last SERC meeting.
- d. **PLANNING AND TRAINING COMMITTEE** - Committee will give an update since the last SERC meeting.
- e. **RADIATION COMMITTEE-** Chair of this committee will give an update on status of this committee.
- f. **FUNDING COMMITTEE-** Interim Chair of the committee will give an update of Funding Committee since the last commission meeting.

**10. REVIEW FY2019 UNITED WE STAND GRANT APPLICATIONS (Discussion for Possible Action)** - The Commission will review grant applications and recommendations from the Funding Committee and may approve, approve with contingencies or deny. The following LEPC's and State agencies have submitted applications, including but not limited to:

LEPC: Carson, Churchill, Clark, Douglas, Elko, Humboldt, Lander, Lincoln.  
State: NV Legislative Police Bureau, NV Supreme Court, State Fire Marshal

**11. REVIEW FY2020 SERC OPT E GRANT APPLICATIONS FOR DOUGLAS COUNTY (Discussion/For Possible Action)** - The Commission will review grant applications and recommendations from the Funding Committee and may approve, approve with contingencies or deny.

**12. COMPLIANCE AND APPLICATION BY SERC STAFF- (Discussion Only)** - Discussion as reminder of when county compliance information is due to SERC office. Overview of information from last planning and training committee meeting to update plans for all.

**13. EXECUTIVE REPORT (Discussion Only)** – The following items maybe addressed under this report:

- a. Grant Change Requests – Report on Grant Change Requests received by SERC.
- b. Budget Update- Report on the budget activities occurring since the last SERC quarterly meeting and any future activities.
- c. Update and information on the SERC Administrator position

**14. REVIEW AND SCHEDULING OF SERC MEETINGS FOR 2020 (DISCUSSION/FOR POSSIBLE ACTION)** – Discuss potential Meeting Dates and Times for 2020 Meetings to be held. From policy it was determined that the second Thursday of the first month of each quarter is typically the best day to meet. Possible action may include scheduling tentatively for February 13, May 14, August 13 and November 12.

**15. LEGAL INTERPRETATION AND DEFINITION OF SERC QUORUM (DISCUSSION ONLY)** – This item includes and addresses updates on Open meeting law regarding quorum. Supportive Staff will provide any updates to commission members since the previous meeting.

**16. PUBLIC COMMENT (Non-Action Item)** – No action may be taken upon a matter raised under this item of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken. Public comments are limited to three minutes unless the Commission elects to extend the comments for purposes of further discussion. Comments will not be restricted based on viewpoint.

**17. ADJOURNMENT (Discussion/For Possible Action)**

*This is a public meeting. In conformance with the Nevada Public Meeting Law, I, Christina Wilson on behalf of SERC posted or caused the posting of this agenda on or before December 11, 2019 9:00am, at the following locations:*

*State Emergency Response Commission – 107 Jacobsen Way – Carson City  
Carson City Library – 900 N. Roop Street – Carson City  
Clark County Library – 833 Las Vegas Boulevard – Las Vegas  
Grant Sawyer Building- 555 E. Washington Street – Las Vegas  
Department of Transportation – 123 East Washington Avenue – Las Vegas  
Department of Transportation – 1263 Stewart ST, Carson City  
Department of Transportation – 1951 Idaho Street Elko  
Great Basin College – 1029 Chilton Circle – Elko  
Nevada Legislative Counsel Bureau – 401 South Carson St – Carson City  
Nevada Legislative Counsel Bureau – 555 E. Washington Ave, Las Vegas  
SERC web site – <http://SERC.nv.gov>  
Nevada Public Notice Website – <https://notice.nv.gov>*

*Pursuant to NRS 241.020(2) (c), a copy of supporting materials for the meeting may be obtained by contacting Ms. Christina Wilson, Administrative Assistant for State Emergency Response Commission at (775) 684-7511, 107 Jacobsen Way, Carson City, NV 89711 or [serc@dps.state.nv.us](mailto:serc@dps.state.nv.us)*

*We are pleased to make reasonable accommodations for members of the public who are disabled. If special arrangements are necessary, please notify the Commission at (775) 684-7511. Twenty-four (24) hour advance notice is requested.*